



Haileybury Malta

Primary/Secondary Drama Teacher

For September 2024



Welcome from the Founding Head

It gives me enormous pleasure to welcome you to Haileybury Malta. I am exceptionally proud of our marvellous school, which opened to pupils of 15 different nationalities from Years 3-8 in September 2023. We are currently based at Villa Aspinall, a temporary campus close to the UNESCO World Heritage Site of the Tarxien Temples, whilst we await completion of the restoration of our permanent home in the old Royal Naval Hospital in Mtarfa. From September, 2024, we will accommodate pupils from Year 1 up to Year 10. When fully open, the school will educate pupils aged 3-18 and offer boarding.

Our sister school, Haileybury UK, has supported us in our founding year and will continue to do so as we evolve and expand. We teach a wholly British curriculum which will be followed by the IGCSE courses and, once accredited, the IB Diploma Programme. This path will allow both our local and international students greater flexibility in their choice of university and the country in which they wish to study.

As well as academic excellence, Haileybury Malta pupils learn to manage their own wellbeing and to develop the necessary skills needed in order to lead happy and fulfilling lives. We are a PSB (Pre-Senior Bacculaureate) school and the core skills of Leadership, Collaboration, Thinking and Learning, Independence, Reviewing and Improving, and Communication are embedded throughout our pupils' daily lives. Whilst pastoral support is an area of particular focus, pupils also benefit from opportunities to explore their passions and talents outside of the classroom with a rich co-curricular programme on offer. Our four houses - Angelo, Chambray, Elmo and Rocco - are all named after Maltese forts, and pupils enjoy engaging in regular inter-house competitions.

This is a wonderful opportunity for talented, proactive, dedicated teachers to build on their experience and help shape the future of the school by ensuring that it is a hub of academic excellence and ambition. Living in Malta offers many rewards, with its rich cultural history and presenting a wide range of outdoor activities.

We have a very strong staff team and an exceptionally supportive parent body. Our pupils are a genuine delight to know and nurture. To find out more about how we are turning a vision into a thriving community and hub of innovative learning, please visit [our website](#) and watch our [introductory film](#).

I hope you can sense my excitement and wish to be part of this unique adventure.

Louise Salmond Smith
Founding Head



Job Title: Drama Teacher (Key Stage 2/3/4) **Responsible to:** Deputy Head

Main Purpose of Job

1. To offer Drama as a subject specialism
2. To play a full part in the life of the School.
3. To take responsibility for a class (prep school) or tutor group (senior school).

Key Responsibilities

Teaching and Learning

- Teach various year groups as required.
- Identify and adopt the most effective teaching approaches and keep abreast of contemporary educational issues.
- Monitor teaching and learning activities in the classroom, take responsibility for a classroom and ensure that it remains a facility conducive to high quality education.
- Identify and teach skills that will develop pupils' ability to work independently.
- Be a tutor with specific academic oversight and direct pastoral responsibility for a class or tutor group.
- Prepare planning documentation, as required, in keeping with departmental schemes and policies.
- The ability to use ICT in their teaching is essential, as is the ability to develop cross-curricular links.

Recording and Assessment

- Set targets for raising achievement among pupils.
- Develop an understanding of learning needs and the importance of raising achievement among pupils.
- Maintain and use appropriate class assessment records.
- Support the aims and ethos of the school, and contribute to and support the spiritual side of school life.
- Set a good example in terms of dress, punctuality and attendance.
- Attend and participate in Open Events for prospective families.
- Uphold the School's behaviour code and uniform rules.
- Participate in INSET and undertake appropriate further training as part of the professional development programme.
- Attend team and staff meetings.

Other duties and responsibilities

- Take an after-school activity as required.
- Share any specific areas of expertise, which would be beneficial for the running, or development, of the school.
- Participate in the general day-to-day activities of the school as a whole and undertake a share of the staff duties. All staff are expected to attend staff meetings, Parents' Evenings, Open Days and Training days as required by the Head.
- Take occasional assemblies as required.
- Perform any other duties as identified to reflect changes in the job description and commensurate with the level of remuneration as requested by the Head/Deputy Head.



Person Specification

Criteria	Essential	Desirable
Qualifications	Candidates must have Qualified Teacher Status or a Masters Degree that was begun prior to 29/07/08. This is a requirement in order to obtain a teaching warrant in Malta. For further information, please click here .	Experience of teaching IB
Experience	Successful teaching GCSE or IGCSE Drama in a British or International School	
Curriculum		
Teaching and Learning	<ul style="list-style-type: none"> • Highly competent in all elements of the Teachers' Standards • The ability to use ICT to a high standard within the classroom context • Understanding and experience of using effective strategies for learning, teaching and evaluation • Outstanding verbal communication, and an excellent standard of written English • A good level of computer literacy both for personal administration and teaching • Commitment to the values and ethos of Haileybury Malta • An interest in how pupils' learning can be extended at all levels. 	<ul style="list-style-type: none"> • An empathy and understanding of Independent Schools • An understanding of International Schools • The ability to coach team sports or lead a co-curricular area • Experience and understanding of working with EAL pupils
Standards of Achievement	Understand characteristics of high achievement and their evaluation. Understand the target setting process. Understand effective use of data to improve learning.	
Curriculum	Understand the effective planning of the curriculum including assessment for learning, recording and reporting to parents.	Experience and/or understanding of planning across at least a Key Stage.
Skills		
Relationships	Ability to establish and maintain good relationships. Commitment to the school's wider community	
Communication/Interpersonal	Ability to communicate effectively, verbally and in writing. Resilient under pressure. Able to deal sensitively with people and resolve problems. Positive, enthusiastic and motivated approach.	
Technology	Competent in the use of ICT and proactive in keeping up with the latest technological innovations in education.	
Behaviour/Values	Commitment to the values and ethos of Haileybury Malta. Eagerness to investigate how children learn and in what contexts they learn best. Flexible and approachable. Enthusiasm and a sense of humour. Willingness to take responsibility and to work both alone and as part of a team.	

Haileybury Malta is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment and behave accordingly. This role will involve daily contact with students. Pre-employment checks are made in line with those required in both the UK and Malta, and a Social Media check on all shortlisted applicants.

This job description sets out the current duties of the post that may vary from time to time without changing the general character of the post or the level of responsibility entailed.

Haileybury Malta is an Equal Opportunities employer.

Please send your [completed application form](#) and a covering letter to head@haileyburymalta.com.

